INGQUZA HILL LOCAL MUNICIPALITY

130 Main Street
PO Box 14
Flagstaff
4810
Eastern Cape

Tel: (039) 252 0131/61
Fax: (039) 252 0699

INGQUZA HILL
LOCAL MUNICIPALITY

66 Main Street
PO Box 7
Lusikisiki
4820
Eastern Cape

Tel: (039) 253 1568/1096
Fax: (039) 253 1234

BID NOTICE

Bids are hereby invited from suitable qualified and experienced service providers for the following services:

CONTRACT NO	DESCRIPTION	CLOSING DATE
IHLM/67/2026-27/ADMIN	**Provision of Hygiene services for a period of 36 months**	**19 November 2026 at 12h00 Flagstaff Municipal Offices**

Evaluation criteria: Functionality:100 Points- Experience 30 points, Expertise and capability 30 points Methodology 40 points. Bidders should score 70 out of 100 to proceed to:80/20 Price=80 points Specific Goals=20 points.

Owned by people who are youth **4 points**, owned by people who are women **6 points**, owned by people with disability **2 point**, and owned by black people **8 points.**

Enquiries: Technical enquiring shall be addressed to Corporate Services Office 039 252 0131/ **mmfingwana@ihlm.gov.za**, Supply Chain Management at **039 252 0131. antongana@ihlm.gov.za.**

Tender validity period: 90 (ninety) days after tender closing date

MANDATORY DOCUMENTS:

Potential bidders are urged to submit the following documents when submitting their proposals, failure to do so will render the bid not responsive.

- Valid Full CSD Proof of registration
- Completed and Signed Declarations (MBD1-9) attached on the tender document.
- **Attach bidder's accreditation certificate or proof of (ISO45001 FOR OCCUPATIONAL HEALTH & SAFETY and SANS10248 MANAGEMENT OF HEALTH CARE WASTE)**
- A Valid SARS TCS Pin printout
- A signed letter by the bidder confirming that no undisputed municipal accounts are overdue by more than 30 days and proof thereof.

OBTAINING OF TENDER DOCUMENTS:

Downloadable on www.ihlm.gov.za Procurement: Adverts-Open Bids /E-Tender Portal

TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at 135 Main Street, Flagstaff, 4810 (Municipal Reception) **by 19 November 2026 12:00 local time**

Tenders should be sealed, endorsed on the envelope with:

IHLM/67/2026-27/ADMIN

Advert Date: 16 October 2026

CONDITIONS OF ACCEPTANCE:

The Ingquza Hill Local Municipality is under no obligation to accept any proposal/tender and reserves the right not to accept the whole or any part of the proposal/tender. The only or lowest bid received shall not necessarily be accepted. No proposal/tenders will be considered from persons in the service of the state, the bidder or any of its directors/shareholders listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; the bidder has not: abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect. The municipality will only consider bids submitted on the original bid documentation provided by the municipality. The Ingquza Hill Local Municipality's supply chain policy will apply in all tender stages.

NB. No faxed, couriered, emailed tenders will be accepted.

The municipality reserves the right to extend the tender period by notice in the press and or on the municipality's official website www.ihlm.gov.za

V.C. Makedama

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Municipal Manager