

INGQUZA HILL LOCAL MUNICIPALITY

130 Main Street
PO Box 14
Flagstaff
4810
Eastern Cape

Tel: (039) 252 0131/61
Fax: (039) 252 0699



INGQUZA HILL
LOCAL MUNICIPALITY

66 Main Street
PO Box 7
Lusikisiki
4820
Eastern Cape

Tel: (039) 253 1568/1096
Fax: (039) 253 1234

BID NOTICE

Bids are hereby invited from suitable qualified and experienced service providers for the following services:

CONTRACT NO	DESCRIPTION	CLOSING DATE
<u>IHLM/139/2025-26/ADMIN</u>	Catering for 400 people in Lusikisiki	12 March 2026 at 12h00 Flagstaff Municipal Offices

Evaluation criteria: 80/20 Price=80 points Specific goals =20 points. Women Owned Company **6 points**, Youth Owned Company (18-35 years) **6 points**, People Living with Disability owned company **2 points**, Company owned by black people **6 points**

Enquiries: Technical enquiries shall be addressed to Corporate Services Department 039 252 0131/ [tmpatheni@ihlm.gov.za/](mailto:tmpatheni@ihlm.gov.za). Supply Chain Management at **039 252 0131**. antongana@ihlm.gov.za.

Tender validity period: 90 (ninety) days after tender closing date

REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Full CSD Proof of registration
- Signed Declarations (MBD1-9) attached on the tender document.
- A Valid SARS TCS Pin printout
- Certificate of Acceptability CoA for catering
- A signed letter by the bidder confirming that no undisputed municipal accounts are overdue by more than 30 days and proof thereof.

OBTAINING OF TENDER DOCUMENTS:

Downloadable on www.ihlm.gov.za Procurement:
Adverts-Open Bids /E-Tender Portal

TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at 135 Main Street, Flagstaff, 4810 (Procurement Section) **by 12:00 local time on 12 March 2026**

Tenders should be sealed, endorsed on the envelope with:

IHLM/139/2025-26/ADMIN

Advert date: 04 March 2026

CONDITIONS OF ACCEPTANCE:

The Ingquza Hill Local Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state, the bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; the bidder has not: abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect. Bidders must note that upon award, bidders will be required to submit rates clearance certificate from their respective municipalities. Bidders who reside within the Municipal jurisdiction will be verified with IHLM Revenue section. The Ingquza Hill Local Municipality's supply chain policy will apply in all tender stages.

NB. No faxed, couriered, emailed tenders will be accepted.

The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website www.ihlm.gov.za

V.C. Makedama

Municipal Manager