

INGQUZA HILL LOCAL MUNICIPALITY

130 Main Street
PO Box 14
Flagstaff
4810
Eastern Cape



INGQUZA HILL
LOCAL MUNICIPALITY

66 Main Street
PO Box 7
Lusikisiki
4820
Eastern Cape

Tel: (039) 252 0131/61
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Tel: (039) 253 1568/1096
Fax: (039) 253 1234

**All correspondence must be directed to the
Office of the Municipal Manager**

135 Main Street, Flagstaff, 4810

Eastern Cape Province

Tel: 039 252 0131

Email: info@ingquzahill.gov.za

www.ingquzahill.gov.za

PUBLIC NOTICE

CALL FOR SMMEs & COOPERATIVES SUPPORT FOR THE 2025/2026 FINANCIAL YEAR

The Ingquza Hill Local Municipality, through its **Integrated Development Plan (IDP)** and **Service Delivery and Budget Implementation Plan (SDBIP)** for the **2025/2026 financial year**, is committed to developing, promoting and supporting **Small, Medium and Micro Enterprises (SMMEs)** as a key driver of local economic growth, poverty reduction, and sustainable job creation.

The Municipality, through its **Local Economic Development (LED) Strategy**, has identified **SMME and Cooperative Development** as a **strategic catalyst** for stimulating local job creation and fostering inclusive economic growth.

As per recent **LED diagnostics** and data from the **South Africa Regional ECSECC (2023)**:

- The **unemployment rate in Ingquza Hill** stands at **48.6%**, significantly above the national average.
- The majority of economically active residents (aged 15–35) are involved in **subsistence agriculture, informal retail, and services**.
- More than **70% of businesses** in the municipality are **informal, small-scale enterprises** in need of infrastructure, finance, and equipment support.
- **Women and youth**, although making up over **60% of the local population**, are **underrepresented in formal entrepreneurship** and enterprise development programmes.

In response to these challenges, the Municipality invites **existing and operational SMMEs** within its jurisdiction to submit proposals for consideration under its **SMME Support Programme**. Priority will be given to businesses that demonstrate:

- **Commercial viability** and potential for long-term sustainability
- **Job creation impact** within local communities
- A strong focus on **youth, women, and other designated groups**



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Due to limited resources, a **targeted number of qualifying enterprises** will be selected for support based on the strength and impact of their submitted business proposals.

THIS NOTICE SERVES AS A CALL FOR APPLICATIONS FROM EXISTING SMMEs AND COOPERATIVES SUPPORT OPERATING IN THE FOLLOWING SECTORS:

Support is available for labor-intensive businesses with the potential to stimulate job creation and growth in the local economy. The municipality invites applications from businesses operating in the following priority sectors:

- **Agriculture & Agro-processing**
- **Manufacturing**
- **Retail Services & General Trading**
- **Tourism, Arts & Culture**
- **Forestry & Aquaculture**
- **Information and Communication Technology (ICT)**
- **Automotive Services & Repairs**
- **Carpentry and Joinery**
- **Mining (Sand & Quarry)**
- **Environmental Enterprise Solutions**
- **Small-Scale Manufacturing and Production**

REQUIREMENTS FOR APPLICATION

Applicants must meet the following criteria:

- Be a **South African citizen**, 18 years or older.
- Operate an **existing business** (No start-ups will be considered).
- Business must be **based within Ingquza Hill Local Municipality** (Lusikisiki, Flagstaff, or surrounding wards).
- Must demonstrate potential for **job creation, commercial viability, and BBBEE alignment.**

MANDATORY DOCUMENTS TO BE SUBMITTED:

1. Company / Cooperative Registration Certificate (CK / CIPC Document)
2. Valid SARS Tax Clearance Certificate
3. Certified ID Copies of All Applicants (not older than 3 months)
4. Bankable Business Plan or Company profile
5. Latest 3-month Business Bank Statement
6. Proof of Business Address (not older than 3 months)
7. Motivational Letter: Why your business should be supported
8. Letter from Ward Councilor/Traditional leader (stamped) confirming the existence of business in the ward.
9. **3 Quotations** for required items or equipment (Not exceeding **R150,000**)
10. Signed proof of Land Ownership or Lease Agreement



11. Fully Completed **SMME or Cooperative Support Application Form** from **LED Offices** which can be collected at both **Lusikisiki and Flagstaff offices**.

IMPORTANT NOTES:

- Only applicants **residing and operating** within Ingquza Hill LM boundaries will be considered.
- Support is **limited to equipment and tools of trade** – no groceries, feed, or perishables will be considered.
- **Start-up businesses** are **not eligible**.
- Previously supported businesses through **this or other municipal/sector programmes** will be disqualified.
- **Women, youth, and persons with disabilities** are **strongly encouraged to apply**.

NB: NO START-UP BUSINESSES WILL BE CONSIDERED. ONLY EXISTING OPERATIONS WILL BE SUPPORTED AND NO FUNDS WILL BE TRANSFERRED TO APPLICANTS. IHLM WILL APPOINT REGISTERD SERVICE PROVIDERS THROUGH ITS SUPPLY CHAIN MANAGEMENT (SCM) PROCESSES TO SUPPLY AND DELIVER REQUIRED INPUTS/EQUIPMENT FOR SUCCESSFUL APPLICANTS.

7. APPLICATION SUBMISSION

Applications must be **hand-delivered** to:

Local Economic Development (LED) Offices at Flagstaff and Lusikisiki Municipal Offices

Ingquza Hill Local Municipality

135 Main Street, Flagstaff **AND** 66 Main Street, Lusikisiki

8. CLOSING DATE

Friday, 5th September 2025 not later than 15h00.

Late or incomplete applications will not be considered.

9. ENQUIRIES

For additional information, contact:

Mr. M. Zweni

LED Officer

☎ 039 252 0161 | ✉ mzweni@ihlm.gov.za

Mr D. Mjokovana

Manager: Local Economic Development

☎ 039 252 0131 | ✉ dmjokovana@ihlm.gov.za

Yours in developmental local government

V.C. MAKEDAMA

Municipal Manager _____

Date: _____



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